

Plan on Use of Capacity Enhancement Grant

Name of School: Po Leung Kuk Ho Yuk Ching (1984) College
No. of Classes: 24

School Year: 2017/18

Task Area: (a) Coping with the diverse and special learning needs of students with varied abilities.
(b) To relieve teachers' workload so as to enable them to enhance the effectiveness of teaching and learning in other areas.

Person-in-charge : Mr.C.C.Yuen, Mr.C.L.Sow, Miss W.M. Wan

Financial Controller : Miss S.C.Yuen

Means by which teachers have been consulted : Internal email

1. Major Areas of Concern

- 1.1 To relieve teachers' non-teaching workload so that they can spare more time on developing the new curriculum.
- 1.2 To relieve teachers' non-teaching workload and to develop an environment for "whole person" education.

2. Implementation Plan

- 2.1 Organize extra-curricular activities by employing part-time tutors or coaches, or hiring services from outside organizations in 2017/18 school year, including Summer Holiday 2017 for all Junior form students.
- 2.2 Organize a series of Self-development programs for all Junior form students and senior form student-leaders in 2017/18 school year.
- 2.3 Setting up new school teams and school bands, as well as expanding the existing one.

3. Benefits Anticipated

- (i) Most teachers' workload in organizing and managing extra-curricular activities would be reduced, hence more time could be spent on curriculum planning and development.
- (ii) Foster the intellectual, humane, social and physical development of our students, nurturing them to become responsible and caring individuals.
- (iii) Allow more students with different talents to join in and eventually flourishing in different fields.

4. Implementation Schedule

<u>Plan</u>	<u>Period</u>
4.1 Extra-curricular activities	2017/18 school year
4.2 Self-development programs	2017/18 school year
4.3 Various school teams' training programs and overseas tours	2017/18 school year

5. Resources Required

	<u>Expenditure HK\$</u>	<u>Income HK\$</u>
1. Balance brought down by Capacity Enhancement Grant for 2016/17 School year		586 679.4
2. Capacity Enhancement Grant for 2017/18 school year		599 381
3. Extra-curricular activities	400 000	
4. Self-development programs	272 000	
5. Various school teams' training programs and overseas tours	220 766	
6. Balance carried forward by Capacity Enhancement Grant for 2017/18 School Year	293 294.4	
	Total	
	<u>1 186 060.4</u>	<u>1 186 060.4</u>

6. Performance Indicators

- 6.1 (i) 80% Junior form students actively participate in at least one extra-curricular activity.
- (ii) 80% participating students perform well in the regular ECA programs and/or one-off whole-person development programs.
- 6.2 (i) The average attendance rate for all self-development programs is 90% or above.
- (ii) 80% participating students, class teachers and parents agree that the self-development programs are beneficial to students and these programs should be held again in the coming years.
- 6.3 (i) The average attendance rate for all programs arranged for various school teams is 90% or above.
- (ii) 80% participating students, teachers and parents agree that the training that the school provided, competitions entered and overseas tour arranged are beneficial to the students and thus these school teams should be kept in the coming year.

7. Assessment Mechanism

- 7.1 (i) Keeping full attendance records of participating students.
- (ii) Issuing questionnaires to gather feedback from activity tutors and teachers.
- 7.2 (i) Keeping full attendance records of participating students.
- (ii) Issuing questionnaires to gather feedback from all participating students, class teachers and parents.
- 7.3 (i) Keeping full attendance records of participating students.
- (ii) Keeping full records of all the trainings, competitions and overseas tour that the students have participated in throughout the 2017/18 school year.
- (iii) Issuing questionnaires to gather feedback from all participating students, teachers and parents.